Addendum No. 2 to IFB 25-01



CITY OF SOMERVILLE, MASSACHUSETTS Department of Procurement and Contracting Services KATJANA BALLANTYNE MAYOR

	Parties on Record with Repairs	the City of Some	rville as Holding	IFB 25-01 for On	ı Call Roof
From: S	onia Castro				
Date: '	7/30/2024				
Re: Rev	vised Price Forms and	Q&A			
		Addendum No	. 2 to IFB 25-01		
	acknowledge receipt o d package. Failure to				_
	OF COMPANY / IND				
CITY/S	STATE/ZIP:				
TELEP	PHONE/FAX/EMAIL:				
SIGNA	TURE OF AUTHORI	ZED INDIVIDU	U AL:		
ACKN	OWLEDGEMENT OI	F ADDENDA:			
	Addendum #1	#2	#3	#4	

Addendum No. 2 to IFB 25-01

Dear Bid holders,	
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Addendum #2 was made to revise the Price Forms and provide answers to questions we received thus far.

Revised Price Forms:

Please note the Price Forms have been revised and attached with this Addendum #2. Please use and include the attached revised Price Forms in your bid.

Questions & Answers:

The following is the one question we received during the bid walk and answer provided:

Q1. Are there any planned projects under this contract?

A1. No, this contract is for on-call service and repairs only.

The following is a question we received via email and answer provided:

Q1. What is the estimated number of hours the contractors are supposed to use?

A1. Sections A, B, C and E all provide Estimated Hours per Year for each line item.

End of Addendum 2

SECTION 3.0 FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: **On-call roof repairs for the City** In accordance with the accompanying plans and specifications as specified below, subject to additions and deductions according to the terms of the specifications.

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Chief Procurement Officer, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **08/06/24 by 2 PM EST**
- If the **awarded** vendor is a Corporation a "Certificate of Good Standing" (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.)
- Awarded Vendor must comply with Living Wage requirements (see Section 4.0; only for services)
- **Awarded Vendor** must comply with all applicable laws, including but not limited to the <u>Somerville Wage</u> Theft Ordinance.
- Awarded Vendor must comply with insurance requirements as stated in Section 4.0.
- The Chief Procurement Officer reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

Please bid on the items in the following price Forms. Prices are to include delivery, the cost of fuel and all other charges related to the services listed below.

		Year 1 (2024-2025)		Year 2	(2025-2026)	Year 3 (2026-2027)		
Labor Rates Per Hour <u>Regular Time:</u> 8:00 AM – 4:00 PM, M–F	Estimated Hours per Year	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	
1. Roofing Mechanic	325	\$	\$	\$	\$	s	\$	
2. Roofing Foreman	120	\$	\$	\$	\$	s	\$	
3. Sheet Metal Worker	50	\$	\$	\$	\$	s	\$	
4. Carpenter	50	\$	\$	\$	\$	s	\$	
5. Laborer	75	\$	\$	\$	\$	\$	\$	
Annual Total Section A		\$		s		s		
3 Year Total Section A								

NOTE: Estimated Hours per Year - these amounts are for bid evaluation purposes and may not reflect actual hours of work.

Section B. Rates per hour for On-Call Roof Repairs Afterhours

		Year 1 (2024-2025)		Year 2	2 (2025-2026)	Year 3 (2026-2027)		
Labor Rates Per Hour – Afterhours Time: 4:01 PM – 7:59 AM, M-F	Estimated Hours per Year	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	
1. Roofing Mechanic	50	\$	\$	\$	\$	\$	s	
2. Roofing Foreman	25	\$	\$	\$	\$	\$	\$	
3. Sheet Metal Worker	6	\$	\$	\$	\$	\$	\$	
4. Carpenter	6	\$	s	\$	\$	\$	s	
5. Laborer	8	\$	\$	\$	\$	\$	\$	
Annual Total Section B		s		\$		s		
3 Year Total Section B		\$						

NOTE: Estimated Hours per Year - these amounts are for bid evaluation purposes and may not reflect actual hours of work.

Section C. Rates per hour for On-Call Roof Repairs Weekends & Holidays

		Year 1 (2024-2025)		Year	2 (2025-2026)	Year 3 (2026-2027)		
Labor Rates Per Hour – Weekends & Holidays	Estimated Hours per Year	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	
1. Roofing Mechanic	30	\$	\$	\$	\$	\$	\$	
2. Roofing Foreman	15	\$	\$	\$	\$	\$	\$	
3. Sheet Metal Worker	6	\$	\$	\$	\$	\$	\$	
4. Carpenter	6	\$	\$	\$	\$	\$	\$	
5. Laborer	8	\$	\$	\$	\$	\$	\$	
Annual Total Section C		\$		\$		\$		
3 Year Total Section C		\$						

NOTE: Estimated Hours per Year - these amounts are for bid evaluation purposes and may not reflect actual hours of work.

Section D. Parts & Materials

Choose one of the following three (3) cost structures. Vendors will provide parts and materials to the City of Somerville at either:

(1) Retail, (2) Flat percentage discount, or (3) Flat percentage mark-up.

Option (1) Parts and Materials at Retail

	Year 1 (2024-2025)	Year 2 (2025-2026)	Year 3 (2026-2027)
Estimated Annual Budget for Parts & Materials at Retail No Mark-up & No Discount	\$40,000.00	\$40,000.00	\$40,000.00
Estimated 3 Year Total for Parts & Materials at Retail	\$		

Option (2) Parts and Materials at Discount

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	Year 1 (2024-2025)	Year 2 (2025-2026)	Year 3 (2026-2027)
Estimated Annual Budget for Parts & Materials	\$40,000.00	\$40,000.00	\$40,000.00
Discount Rate	%	%	9/0
Discount Amount \$40,000 X Discount Rate	\$	\$	\$
Estimated Annual Total for Parts & Materials at Discount \$40,000 - Minus Discount Amount	\$	\$	\$
Estimated 3 Year Total for Parts & Materials at Discount	\$		

Option (3) Parts and Materials at Mark-up

		(-)	
	Year 1 (2024-2025)	Year 2 (2025-2026)	Year 3 (2026-2027)
Estimated Annual Budget for Parts & Materials	\$40,000.00	\$40,000.00	\$40,000.00
Mark-up Rate	%	%	%
Mark-up Amount \$40,000 X Mark-up Rate	\$	\$	\$
Estimated Annual Total for Parts & Materials at Mark up \$40,000 + Mark-up Amount	\$	\$	\$
Estimated 3 Year Total for Parts & Materials at Mark-up	s		

NOTE: Estimated Annual Budget for Parts and Materials - these amounts are for bid evaluation purposes and may not reflect actual spend.

Section Total id rice								
	Grand Total Year 1 (2024-2025)	Grand Total Year 2 (2025-2026)	Grand Total Year 3 (2026-2027)					
Grand Total per Year Annual Total of Section A + Annual Total Section B + Annual Total of Section C + Annual Total of Section D	\$	\$	\$					
Grand Total for All 3 Years Grand Total Year 1 + Grand Total Year 2 + Grand Total Year 3	\$							

Section E. Optional – **Snow Removal Services**

Not providing a price under this section will **not** result in bid disqualification.

	Year 1 (2024-2025)		Year 2	(2025-2026)	Year 3 (2026-2027)		
Snow Removal per Hour	Estimated Hours per Year	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours	Hourly Rate	Total Price Hourly Rate × Est. Hours
Regular Time: 8:00 AM – 4:00 PM, M-F	75	\$	\$	\$	s	\$	s
Afterhours Time: 4:01 PM – 7:59 AM, M-F	40	\$	\$	\$	s	\$	s
Weekends & Holidays	15	\$	\$	\$	s	\$	s
Annual Total Section E		\$		\$		\$	
3 Year Total Section E		\$					

NOTE: Estimated Hours per Year - these amounts are for bid evaluation purposes and may not reflect actual hours of work.

The Total for All 3 Years Not Including Snow Removal (in figures):

\$

Total in words:

All 3 Years Not Including Snow Removal

(*If applicable*) The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.

The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

The Undersigned Bidder certifies under the penalties of perjury that:

- (1) Pursuant to M.G.L. c. 62C, §49A, to the best of the signatories knowledge and belief, that the Undersigned Bidder is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b); and,
- (2) the Federal Employer Identification Number (EIN) of the Bidder is:

The Undersigned Bidder certifies under penalties of perjury that the Bidder is not presently debarred from doing federal or state public construction work, that the Bidder has not had its low bid rejected by any municipality in the previous two years, except:

in which case the reasons for rejection were as follows:

The Undersigned Bidder certifies under penalties of perjury that the Bidder will comply with all applicable laws, including City of Somerville ordinances that include but are not limited to: living wage ordinance, ordinance to protect vulnerable road users, responsible employer ordinance, and ordinance to protect against wage theft.

As a condition of this bid, the bidder hereby certifies that neither the bidder nor any of the bidder's subcontractors have been subject to a criminal or civil judgment, administrative citation, final administrative determination, order, or debarment resulting from a violation of M.G.L. c. 149, M.G.L. c. 151, or 29 U.S.C. § 201 et seq. within five years prior to bid submission.

determination, or debarraddition to documentation	nent, within five years pon demonstrating that all	a criminal or civil judgment, administrative citation, administration to bid submission. Included with the Bid is a copy of the same lamages, fines, costs, and fees have been paid.	
laborers and mechanics,	and that if the Undersign	ntractor and subcontractors will be required to pay prevailing wages ed's bid is significantly below the average bid, the Awarding Autho is based on payment of wages at prevailing rates.	
The Undersigned Bidder	r certifies that it can ach	eve substantial and final completion by the dates notes in Section 2 oceed as delivered to the awarded vendor.	2.2,
from those required by the Form" shall at the option decrease in the work. The addition or increase) or the state of the s	ne Contract Documents, let of the City be the basis e unit prices shall repress to be refunded the City (i	ould the quantities of certain classes of work be increased or decreary authorization of the City, unit prices listed on the attached "Unit Proof payment to the Contractor or credit to the City, for such increase in the exact net amount per unit to be paid the Contractor (in the case in the case of decrease). Contractually noted adjustments will be allowed adjustments of the Contractor or Subcontractors.	rice e or e of
	eral kinds called for. Cha	or, materials, equipment, overhead, profit, insurance, etc. to cover nges shall be processed in accordance with the provisions of the General	
Executed this	day of	, 20 .	
Name of Company/In	ndividual:		
Address, City, State,	Zip:		

Executed this		day or			, 20	•				
Name of Compan	y/Indivio	dual:								
Address, City, Sta	te, Zip:									
Tel#			Ema	ail:						
Name and Title	of Perso	n Signir	ng							
Signature of Auth	orized									
Individual										
Please acknowledge rec	eipt of any	and all Ac	ddenda (if	applicable) by signir	ng below a	nd includi	ng this for	m in your bid	package.
Failure to do so may su	bject the p	roposer to	disqualifi	cation.						
ACKNOWLEDG	EMEN	Γ OF AI	DDEND	A:						
Addendum #1	#2	#3	#4	#5	#6	#7	#8	#9	#10	_